



HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce

Email: clerk@hermitageparishcouncil.gov.uk

Members of Hermitage Parish Council are summoned to attend a

Meeting of Hermitage Parish Council

The Adelaide Room, Holy Trinity Church, Hermitage

Wednesday 22nd July 2026 at 7.30pm

Ordinary Meeting

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

None.

3 Minutes of the Parish Council meeting held on 24th June 2026

To be agreed as a correct record and signed by the Chairman.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 District Councillor Report and Information from West Berkshire Council

Reports circulated for information and questions.

6 Planning

6.1 New applications

To consider and agree responses to the following:

None.

6.2 Decision notices

To note:

26/00850/HOUSE, Home Park, Slanting Hill, Hermitage, Thatcham. Extend existing balcony with new glass pergola over balcony. New external staircase up to balcony. WBC approved.

25/02283/Land south of Sandhill, Hampstead Norreys Road, Hermitage, Thatcham. Application for approval of details reserved by condition 2 'The Site Development Scheme', 3 'Land Contamination Assessment', 6 'LEMP/Biodiversity Method Statement/Biodiversity Improvements' and 10 'Arboricultural Method Statement of 23/00815 Ful.

WBC split decisions and approves in part and refuses in part.

6.2 Land off Charlotte Close

To consider developer changes to planning application

7 Finance

See also Clerk and RFO's report

7.1 Payments for consideration July 2026

To review and approve items of expenditure and note regular payments

7.2 Receipts (to note)

Deposit account interest £131.07

7.3 Receipts and Payments to date

1. To review 2026-27 receipts and payments/budget to date

7.4 Tax and NI review

To advise progress (MF/NP)

7.5 Internal Audit 2025-26

To review and agree action log for recommendations

8 Administrative matters

8.1 Polices

Update on Equality and Diversity Policy (BS)

Disaster Recovery Plan (MP)

Information & Data Protection (AG)

General Privacy Notice (AG)

Finance Policy (MF)

8.2 Website and Communications

Update on progress (NP)

8.3 DSE Assessment

To advise progress (NP)

8.4 Safety Assessments

To discuss requirements (AG)

8.5 Councillor roles

To review roles following councillor resignations, CSW requires moving forward

9 Burial Ground

To consider replacing fence (RC)

10 Highways

1. To receive/ discuss update on road safety/ parking near Hermitage School (PD)
2. To update progress on remedial work to the pavement necessary after fence installation (NP)
3. 20 mile per hour speed limit outside the primary school (NP)

11 HPC properties

Council to receive reports or updates on the following:

11.1 Playgrounds

1. Furze Hill (vacant) Hermitage Green (DB) Pinewood Park (AG)
2. Furze Hill Consider WBCS tasks for August 4th (RC)
3. Verbal update on Furze Hill and on yellow rattle on recreation ground (RC)
4. Hermitage Green and Furze Hill playground surface repair quotations to consider (NP)
5. To consider Wicksteed annual inspection report: nothing on there is considered a significant risk, but "playground inspectors" need to note which things they need to keep an eye on for deterioration (vacant/DB/AG).
6. Damage to new surface beneath Cantilever Swing in Pinewood Park (NP/AG)

11.2 Furze Hill & Recreation Ground

1. Consider Furze Hill Report (RC)
2. To agree supplier for Fencing works (RC/Clerk)
3. To consider signs for the woods (RC)

11.3 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

11.4 Land off Pinewood Crescent

To discuss progressing consultation with residents (RC/AG)

12 Other matters

12.1 Village Hall

To agree representative for Village Hall meetings

12.2 Defibrillator

1. To note Checks performed, to reassign ownership as C Purchase stepping down from checks (NP)
2. Review Defibrillator training 9th July, Woodland Lodge Primary School (NP)

12.3 Action Log review

Confirm progress on Actions not already discussed

12.4 Community Speed Watch

To discuss plan to move forward

12.6 Dog bins

1. Progress on dog bin purchases & installation (NP)
2. To consider position of dog bin at corner of Chapel Lane

12.7 Blister pack collection at Chieveley Surgery

To update following communication with the surgery (DB)

13 Other correspondences received

Councillors to advise if they want to see any of the items listed separately

14 Reports on meetings of outside bodies

None.

15 Any other business (information only)

Cllr Burgess resigned

16 Date of the next meeting

Thursday 20th August 2026, 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
17th July 2026