



HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce

Email: clerk@hermitageparishcouncil.gov.uk

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Thursday 21st May 2026 at 7.30pm**

AGENDA: Annual Meeting

- 1 **Election of Chairman for forthcoming year**
- 2 **Election of Vice Chairman for forthcoming year**
- 3 **Acceptance of Standing orders**
- 4 **Acceptance of Financial regulations**
- 5 **Councillors' roles**

AGENDA: Ordinary Meeting

1 **Public participation**

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 **Apologies for absence**

Dist. Cllr. H. Codling

3 **Minutes of the Parish Council meeting held on 16th April 2026**

To be agreed as a correct record and signed by the Chairman.

4 **Declarations of interest**

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 **District Councillors' Reports and Information from West Berkshire Council**

Reports circulated for information and questions.

6 **Planning**

6.1 **New applications**

To consider and agree responses to the following:

26/00858/HOUSE, 3 Blake Road, Hermitage, Thatcham RG18 9WN. Loft conversion and insertion of rooflights.

26/00850/HOUSE, Home Park, Slanting Hill, Hermitage, Thatcham RG18 9QG. Extend existing balcony with new glass pergola over balcony. New external staircase up to balcony.

6.2 **Decision notices**

To note:

25/02515/HOUSE, 35 Lipscomb Close, Hermitage, Thatcham, RG18 9SZ. Rear Extension on existing patio. WBC approved.

26/00380/HOUSE, 1 Briant's Piece, Hermitage, Thatcham, RG18 9SX Proposed conversion of existing single-storey bungalow into a chalet-style two-storey dwelling, including side and rear extensions, alterations to roof form, external re-elevation with render finish to replace existing brickwork and landscaping. WBC approved.

6.2 Fence at Doctors Lane

To advise situation on permission of new fence.

7 Finance

See also Clerk and RFO's report

7.1 Payments for consideration May 2026

To review and approve items of expenditure and note regular payments

7.2 Receipts (to note)

WBC precept £32,750, CCLA interest £267.46

7.3 Receipts and Payments to date

To review 2026-27 receipts and payments/budget to date

7.4 Tax and NI review

To advise progress (AG)

7.5 Internal Audit 2025-26

To note documents completed and sent to IA on 15 May

7.6 FWP reports

8 Administrative matters

8.1 Polices

1. Update on Equality and Diversity Policy (BS)
2. Review policy summary (NP/ALL)

8.2 Website and Communications

Update on progress (NP/AG)

8.3 PC Meeting room

Progress on additional tables

8.4 DSE Assessment

To advise progress (NP)

9 Burial Ground

Additional inscription to grave plot E28 for approval.

10 Highways

1. To receive/ discuss update on road safety/ parking near Hermitage School (PD)
2. To discuss remedial work to the pavement necessary after fence installation.

11 HPC properties

Council to receive reports or updates on the following:

11.1 Playgrounds

Furze Hill (VB) Hermitage Green (DB) Pinewood Park (AG)

Hermitage Green and Furze Hill playground surface repair quotations to consider.

11.2 Furze Hill & Recreation Ground (RC)

1. To agree supplier for Tree Health and Safety Inspection.
2. To agree supplier for Fencing works

11.3 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

11.4 Land off Pinewood Crescent

To discuss progressing consultation with residents (RC/AG)

12 Other matters

12.1 Village Hall

Report from April meeting (VB)

12.2 Defibrillator

1. To note Checks performed
2. Defibrillator training (NP)

12.3 Action Log review

Confirm progress on Actions not already discussed

12.4 APA 23rd April

To review and evaluate the results

12.5 Community Speed Watch

To provide an update (MD)

12.6 Tactical Management dog and litter bin emptying charges

Agree response to Tactical Management's proposed annual charge increase of £1,051.92, around 35% increase

12.7 Fun run event

To discuss suggestion for a fun run along Eling Way

12.8 Resident request for Dog Bin

To review request for installing a dog waste bin off Yattendon Road

13 Other correspondences received

Councillors to advise if they want to see any of the items listed separately

14 Reports on meetings of outside bodies

15 Any other business (information only)

16 Date of the next meeting

Thursday 18th June 2026, 7.30pm Ordinary meeting in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
15th May 2026