



HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA

Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Thursday 16th April 2026 at 7.30pm**

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

Dist. Cllr P Dick (OBE)

3 Minutes of the Parish Council meeting held on 19th March 2026

To be agreed as a correct record and signed by the Chairman.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions.

6 Planning

6.1 New applications

None.

6.2 Decision notices

26/00129/HOUSE, 22 Blake Road, Hermitage, Thatcham, RG18 9WN. Single storey rear extension and single storey side utility extension. WBC approved.

25/02359/FUL, Windmill Farm, Everington Lane, Hermitage, Thatcham RG18 9XP. Section 73: Variation of Condition 13 - BREEAM of planning permission reference 22/03032/FUL WBC approved.

25/02069/HOUSE, The Corner House, Yattendon Road, Hermitage, Thatcham RG18 9RW. Two-storey infill rear extension. Conversion of the existing roof space to habitable accommodation with the addition of rooflights. Section 73 application to vary Condition (2) Approved Plans of planning permission. WBC approved.

6.3 Fence at Doctors Lane

To advise situation on permission and safety status on new fence.

7 Finance

See also Clerk and RFO's report

7.1 Payments for consideration April 2026

To review and approve items of expenditure and note regular payments.

7.2 Receipts (to note)

Deposit account interest £128.22, AB Walker burial ground payment £121.00, Metro bank annual interest £728.13.

7.3 Receipts and Payments to date

To review 2025/26 receipts and payments/budget to date

7.4 CCLA year-end balance

To note.

7.5 PWLB year-end balance

To note.

7.6 FWP report

8 Administrative matters

To agree updated social media Policy (VB)

To agree updated code of conduct Policy (AG)

Update on Equality and Diversity Policy (VB)

8.1 Website and Communications

1. Update on progress (NP/AG)

2. To agree second email administrator

3. To agree to subscribe to Workdrive @£42 per year (clerk only) and whether to have other users

8.2 PC Meeting room

Progress on additional tables

9 Burial Ground

None.

10 Highways

1. To receive/ discuss update on road safety/ parking near Hermitage School (PD)

2. To discuss remedial work to the pavement necessary after fence installation.

11 HPC properties

Council to receive reports or updates on the following:

11.1 Playgrounds

Furze Hill (VB) Hermitage Green (DB) Pinewood Park (AG)

Hermitage Green and Furze Hill playground surface repair quotations to consider.

11.2 Furze Hill & Recreation Ground (RC)

11.3 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

11.4 Land off Pinewood Crescent

To discuss progressing consultation with residents (RC/AG)

12 Other matters

12.1 Village Hall

Report from April meeting (VB)

12.2 Defibrillator

1. To note Checks performed

2. Defibrillator training (NP)

12.3 Action Log review

Confirm progress on Actions not already discussed

12.4 APA 23rd April

To agree distribution of fliers and any other arrangements.

That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.”

Part Two – Cllr Co-option

13 Other correspondence received

Councillors to advise if they want to see any of the items listed separately

14 Reports on meetings of outside bodies

15 Any other business (information only)

16 Date of the next meeting

Thursday 23rd April 2026, 7.30pm for 8pm **Annual Parish Assembly** at the Hermitage Village Hall

Thursday 21st May 2026, 7.30pm Ordinary meeting in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
10th April 2026