

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 16<sup>th</sup> January 2025 at 7.30pm**

#### **AGENDA**

**1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2 Apologies for absence:**

**3 Minutes of the Parish Council meeting held on 19<sup>th</sup> December 2024 to be agreed as a correct record and signed by the Chairman.**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**

**6 Reports**

6.1 The report of the District Councillors – circulated for information.  
6.2 Chairmans report: any questions

**7 Planning**

**7.1 New applications:**

None.

**7.2 Decision notices:**

None.

**7.3 Response to Emerging Local Plan**

**8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration January 2025

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 770.59

8.2.3 Cost of administration £ 1,090.09

8.2.4 HMRC, Tax and NI £ 165.24

8.2.5 Administration expenses, 2025 Diary, envelopes £ 16.98

8.2.6 Tactical Management Ltd, dog bins (December) £ 280.32

8.2.7 Autela Payroll Services (August – November) £ 110.49

Total £ 2,653.28

8.3 Direct Debits (December) previously approved:

1&1 Ionas (web site) monthly payment £ 8.40

NEST monthly payment £ 143.31

- 8.4 Receipts to be noted in December 2024:- None.
- 8.5 Consider Finance Working Party report
- 8.6 Grant applications 2025-26
- 8.7 Approve draft budget 2025-26
- 8.8 To set Precept 2025-26

**9 Burial Ground**

None

**10 Highways**

- 10.1 Eling way update
- 10.2 Flooding on footpath 16 and onto Marlston Road
- 10.3 Fly posting

**11 Environment**

Council to receive reports or updates on the following:

- 11.1 Playgrounds
  - 11.1.1 Councillor inspection reports
- 11.2 Furze Hill
  - 11.2.1 Recreation Ground
  - 11.2.2 Set budget for health and safety work at Furze Hill
- 11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close
  - 11.3.1 Set budget for health and safety work at Dines/Lipscomb and Charlotte Close
- 11.4 Transfer of land off Pinewood Crescent: progress report
- 11.5 WBC litter bins
- 11.6 WBC Tree Health Inspections and Management
- 11.7 WBC Playing Pitch Strategy

**12 Other matters**

Council to receive reports or updates on the following:

- 12.1 Village Hall
- 12.2 Defibrillator checks
- 12.3 To consider draft standing orders, with particular consideration of the proposed replacements for the former 1c and 34a

**13 Correspondence received since the last meeting not referred to elsewhere.**

West Berkshire Libraries News - January 2025  
Police & Crime Bulletin Dec '24 - budgets, neighbourhood policing & more  
West Berkshire Heritage – What's on February 2025  
West Berkshire Town and Parish Climate Forum agenda - Wednesday 15th January 2025

**14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**

**15 Items to be raised by Councillors (information only)**

**16 Any other items which the Chairman decides are urgent (information only)**

**17 Date of the next meeting**

Thursday 20<sup>th</sup> February 2025 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
10 January 2025

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16 January 2025

