

HERMITAGE PARISH COUNCIL
Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage**

Thursday 15th May 2025 at 7.30pm

AGENDA

- 1 Election of Chairman for forthcoming year**
- 2 Election of Vice Chairman for forthcoming year**
- 3 Acceptance of Standing orders**
- 4 Acceptance of Financial regulations**
- 5 Councillors' roles**

AGENDA ORDINARY MEETING

- 6 Public participation**
Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly at the meeting.
- 7 Apologies for absence:** Cllr Heather Codling, Cllr Paul Dick.
- 8 Minutes of the Parish Council meeting held on 17th April to be agreed as a correct record and signed by the Chairman.**
- 9 Minutes of the APA meeting held on 24th April to be agreed as a correct record and signed by the Chairman.**
- 10 Declarations of interest**
- 11 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**
- 12 Reports**
 - 12.1 The report of the District Councillors – circulated for information.
 - 12.2 Chairmans report: any questions
- 13 Planning**
 - 13.1 New applications:**
25/00934/HOUSE, Pine Lodge, Deacons Lane, Hermitage, Thatcham RG18 9RJ. Single storey side and rear extension including first floor side extension to form bedroom.
 - 13.2 Decision notices:**
None.

13.3 23/00815 Consider draft deposition for the planning enquiry.

14 Finance and report of Responsible Finance Officer

14.1 Report of Financial Officer

14.2 Payments for consideration May 2025

14.2.1 Sunshine Commercial Services Ltd monthly charge £ 331.56

14.2.2 Grass maintenance/Contractor £ 841.25

14.2.3 Cost of administration £ 1,089.89

14.2.4 HMRC, Tax and NI £ 165.44

14.2.5 Administration expenses, ink, box folder, Microsoft 365 (104.99) £ 148.63

14.2.6 Tactical Management Ltd, dog bins (April) £ 242.94

14.2.7 HALC annual subscription £ 473.86

14.2.8 Ruth Cottingham, APA refreshments and memorial plaque £ 95.23

Total £ 3,388.80

14.3 Direct Debits (April) previously approved:

1&1 Ionas (web site) monthly payment £ 26.40

NEST monthly payment £ 111.01

14.4 Receipts to be noted in April 2025:- Precept £13,750, CCLA interest £252.65.

14.5 To accept Internal Audit 2024-25 report

14.6 To consider transferring funds from Metro to Lloyds

14.7 To consider transferring funds from Lloyds current account to deposit account

15 Burial Ground

None

16 Highways

None

17 Environment

Council to receive reports or updates on the following:

17.1 Playgrounds

17.1.1 Councillor inspection reports

17.2 Furze Hill

17.2.1 Recreation Ground

17.2.2 Furze Hill report on WBCS visit.

17.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

17.4 Transfer of land off Pinewood Crescent: progress report

18 Other matters

Council to receive reports or updates on the following:

18.1 Village Hall

18.2 Defibrillator checks

18.3 APA 24th April

18.3.1 Quality Improvement Plan from resident's survey April 2025

18.4 Hermitage village event

18.5 Pump Track

18.6 Hermitage Youth Football

18.7 Social media posts

18.8 To agree change of June meeting date from 19th to 26th June

That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960"

Part two: - Councillor Co-options

- 19 Correspondence received since the last meeting not referred to elsewhere.**
Neighbourhood priorities survey - Bucklebury & Downlands May 2025
- 20 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**
The Downs Community Forum – 23rd April, Cllr Govier
- 21 Items to be raised by Councillors (information only)**
- 22 Any other items which the Chairman decides are urgent (information only)**
- 23 Date of the next meeting**
Thursday 26th June 2025, 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
9 May 2025
